



# VEL'S VIDHYALAYA

## AN EXCLUSIVE CBSE SCHOOL

Velammal Square, Muthuramalingam Gardens , Tenkasi- Thirumalai Koil Main Road,  
Shencottaih-627803 Contact:8608963333/8608973333

### ADMISSION PROCEDURE 2020-2021

- ❖ Parents who seek admission for their ward(s) are provided with a data form. This form is to be filled in and submitted to the Cashier at the School fee counter along with a payment of Rs.200/- towards the cost of the application form.
- ❖ For Classes Pre KG to Grade II , parents are required to bring the filled-in application form along with the original Birth Certificate for further formalities to be completed in the School.
- ❖ Student seeking admission from Grade III and above are requested to bring the filled in application form on the day of entrance exam and handover the same to the Admission Co-ordinator.
- ❖ On confirmation of selection for admission, fee must be paid in cash / cheque within the stipulated date informed failing which , the admission stands cancelled.
- ❖ Language Offered:
  - I Language - English
  - II Language – Tamil from Grade I to X. (Students from other states who have availed Hindi as II Language can continue with the same)
  - III Language –Hindi from Grade I to VIII

#### AGE CRITERIA:

GRADE	Should be born on or before
Pre KG	31/03/2018
LKG	31/03/2017
UKG	31/03/2016
I	31/03/2015
II	31/03/2014
III	31/03/2013
IV	31/03/2012
V	31/03/2011
VI	31/03/2010
VII	31/03/2009
VIII	31/03/2008
IX	31/03/2007

- Note: a) Students who do not conform to the age criteria prescribed above will not be granted admission.  
b) Similarly, Student promoted with warning intimation will not be granted admission.

#### SELECTION PROCEDURE:

- ❖ **Pre KG to Grade II** : All students were admitted, provided they meet the age criteria.
- ❖ **Grade III and above** : Based on the performance of the written entrance exam.

**ENTRANCE EXAM DURATION AND SUBJECT:**

CLASSES	DURATION	SUBJECT
III-V	1hour 30minutes	English/Language/Maths
VI-IX	2 hours	English/Language/Maths/Science

**PAYMENT OF FEE :**

Selected students are required to pay fee within the stipulated date as mentioned in the results.

FEE ONCE PAID WILL NOT BE REFUNDED

ADMISSION WILL BE CONFIRMED ONLY ON PAYMENT OF FEE

**TRANSPORT PARTICULARS :**

Only those students who are selected for admission will be eligible to pay the fee for transport.

Transport Application form can be obtained at the School fee counter on payment of Rs.20/-

**WORKING SCHEDULE:**

CLASSES	MONDAY TO FRIDAY	SATURDAY
Pre KG	9.45 AM To 12.30PM	Holiday
LKG & UKG	9.45 AM To 2.45 PM	Holiday
I-II	8.50 AM To 4.00 PM	Holiday
III-X	8.50 AM To 4.00 PM	8.50 AM To 4.00 PM

- ❖ Second and Fourth Saturdays will be Holiday for all classes.
- ❖ Timing are subjected to change based on emerging situation.

**GENERAL INSTRUCTION:**

1. Education through discipline is the modus operandi of our School.
2. Mere receipt of an application by the school doesn't mean the confirmation of admission.
3. Students should come in complete uniform prescribed, described and expected by the School on all working days of the School.
4. Every Student should own at least three sets of Uniform dress set.
5. Girls shall wear their hair in pony tail / single plait.
6. Boys shall dress their hair trimmed short. No kind of fancy hair style is allowed. Breach of these rules is an offence against the School's rules and regulation.
7. Boys shall wear the dress fully buttoned up to the neck and wear ties. No low hip pants or trousers are allowed.
8. No child is allowed to bring any kind of electronic gadgets, ornaments, pen drives , compact discs or any kind of unwanted and socially neglected goods to School.
9. Students shall respect the elders and obey them.
10. Students shall not manhandle anybody for any reason whatsoever.

